



## CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

### CONDUCT POLICY ON STATE SUPPORTED STUDENT SENATE OF CALIFORNIA COMMUNITY COLLEGES EVENTS

**Background:** In providing annual funding and administrative support for the operation of the Student Senate for California Community Colleges, including contracting with hotel vendors to secure venues for the monthly SSCCC Board meetings and the fall and spring General Assemblies, the Chancellor's Office bears responsibility for ensuring that actions of the Student Senate do not expose the Board of Governors or the California Community Colleges system to financial liabilities or unnecessary criticism resulting from illegal or inappropriate conduct. To that end, this policy delineates standards of expected conduct, the consequences for violation of those standards, and the process that will be followed in the event a violation occurs.

**Scope:** All members of the Student Senate for California Community Colleges are expected to abide by the Code of Conduct adopted by the Student Senate Board while attending Student Senate or Chancellor's Office sponsored or supervised functions, including but not limited to meetings, conferences, and general assemblies. Members for whom colleges apply local requirements will also be accountable to their college's Code of Conduct and District Travel Policy, which may include requirements that exceed those of this policy. The Chancellor's Office reserves the right to refer conduct issues to the local college for review and action

#### **Basic Philosophy of Responsible Conduct**

- A. Essential to the SSCCC is the concern of each participant for the rights of every individual. Each participant is responsible for his or her actions at all times. It is essential for all council members to act responsibly to ensure that their own conduct is beneficial not only to themselves and their fellow participants, but also facilitates the credibility and longevity of the Student Senate for California Community Colleges.
- B. All board members are expected to act in a respectful manner, in both language and action, when interacting with other students, advisors, CCCC staff, as well as hotel staff and guests. Board Members are accountable for preserving the reputation and high standard of the SSCCC.
- C. All facilities placed at the disposal of the SSCCC are to be given the greatest care and attention.
- D. The SSCCC expects all participants (i.e., board members, delegates, senators) to adhere to the Standards of
  - a. Student Conduct at all official SSCCC functions and conferences.



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#### **Prohibited practices**

- A. Consumption of alcohol or possession of related paraphernalia at Chancellor's Office sponsored Student Senate events
- B. Possession, use, or distribution of illegal drugs or related paraphernalia
- C. Possession of any firearm, illegal knife, explosive or other weapon
- D. Assault, or deliberate physical injury to another person e.g. Sexual harassment, unwanted sexual advances and sexual assault
- E. Violation of hotel or facility rules and/or policies
- F. Disruptive behavior or the behavior that threatens the health and or safety of others.
- G. Discrimination, harassment and bullying against any individual on the basis of race, ethnicity, age, gender, gender identity, sexual orientation, physical and/or mental disability, or political ideologies. Such discrimination, harassment and bullying has the effect of creating a hostile or intimidating environment sufficiently severe or pervasive to substantially impair a reasonable person's participation in SSSCC and CCCCCO sponsored events or activities.
- H. Threatening or harassing behavior conveyed by written or electronic means, including, but not limited to email, social media, texting and online

#### **Chancellor's Office Response to Violations:**

All members of the Student Senate will be held personally responsible for any damages they cause to any facility while attending an event. Any violation of this policy may result in immediate dismissal from the event and/or result in disciplinary action by the Student Senate Board, Student Senate Region and/or referral of incident by the Chancellor's Office to the local college. A serious violation may result in the withholding of state funds for future travel and interim removal of the Board Member from all Senate and CCCCCO activities by the Chancellor's Office.

Depending on the nature of the violation of this policy and the circumstances, the Chancellor's Office may take any or all of the following actions:

- 1) Immediate dismissal from the event.
- 2) Request for hotel security to intervene.
- 3) Notification of local authorities.
- 4) The Chancellor's Office reports incident to local college for review and action.
- 5) Remove on an interim basis from all sponsored SSSCC and CCCCCO sponsored activities

The Chancellor's Office will notify the SSSCC President, the student's advisor, and appropriate college officials /or the Region Chair for consideration of appropriate follow-up action. Notification may be deferred under special circumstances if necessary due to confidentiality or legal concerns.

In enforcement of this policy the Chancellor's Office will seek to resolve any situation with the least intervention necessary, but will take whatever measures are required to protect the health and safety of attendees and the interests of the Board of Governors.